

DC Furniture Technician

Elite International Recruitment

DC FURNITURE TECHNICIAN

JOB PROFILE:

Responsible
for performing various repairs to damaged or less-than-perfect quality
furniture.

Key Performance Areas to include but not
limited to:

1. Responsible
for the quality assurance of all furniture including packing, unpacking
repairing and storing.

Responsible for repairs to furniture
including Burn ins, touch ups, Clamping, Sanding, Filing, Spraying of tops,
Mixing/blending of colours and /or staining. Process and control the rework flow
throughout QA after the initial inspections are made to the product. Ensure the flow of work of back orders
on a daily basis to ensure orders are shipped to the customer as soon as the
order becomes available. Accountable for inspection of the entire
item of furniture as well as the repaired area.

2. Use
documentation to verify orders and contents

Using provided paperwork, remove
scheduled furniture from aisle locations and put into "prep" bays according to
stop order. Verify contents by ensuring manufacturer
carton label matches delivery documents. Verify paperwork for accuracy and

communicate with supervisor.

3. Observe

and adhere to all Company and brand policies, procedures and guidelines.

Perform end of the day clean up, i.e.

put away tools, dispose of tools, ensure work area is clean, tidy and in line with health safety and brand guidelines and secure work station.

4. Create

and maintain internal and external relationships

Work harmoniously and cooperatively with others.

EXPERIENCE

Previous experience in furniture repair.Experience of colour mixing to ensure 100% colour match.Experience in top quality spray painting i.e. table tops.

SKILLS

Very detailed orientatedAbility to work in a high paced environment without sacrificing qualityCapability of fixing damages such as crushed corners, dings, and dents to furniture.

JOB SPECIFIC COMPETENCIES

Customer

UnderstandingThoroughness

Attention to Detail

Interested applicant
should send their CV to : lcha@eliteintlrecruit.com

(BEFORE 20 July 2010)

For
further info please contact:

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